

Associate Pastor Job Description

Summary: The Associate Pastor works in collaboration with the Lead Pastor to shepherd, extend pastoral care, teach, develop leadership at North, and oversee missional involvement and opportunities.

Location: Bethany North

Reports to: Bethany North Lead Pastor

FLSA Status: 32 hours, Exempt

Key Responsibilities

In collaboration with the North Lead Pastor, the Associate Pastor will:

- Exercise leadership and grow relationships through preaching, teaching and connecting with the community. Will be called upon to preach 6-8 times per year.
- Recruit, inspire, train, and encourage ministry volunteers and provide leadership for Connect Groups, Deacons, and other ministries at Bethany North.
- Develop resources and volunteers to connect with newcomers so they feel welcomed and understand Bethany's theology, history, and culture as Christ-followers.
- Provide a caring, pastoral presence in the midst of celebrations and crises with the community at large and with the congregation of Bethany North.
- Partner and strategize with existing Bethany Missions team to design a contextualized missional expression for Bethany North.
- Perform other duties as a member of the Bethany North and Bethany Community Church Staff, or as the situation arises/assigned by supervisor.

Position Qualifications

- Approaches daily life and work in a way that makes God's Kingdom visible.
- Pursues ongoing transformation and demonstrates authenticity and humility.
- Superior verbal and written communication skills; able to give and receive information efficiently.
- Able to wisely discern, exegete, and preach God's Word.
- Demonstrated skills in assessing needs, casting vision, mobilizing teams, and

- supporting/managing workers, either paid or volunteer.
- Energized by and passionate about Bethany's mission, vision, and multi-location ministry philosophy.
 - A member of Bethany Community Church who attends regularly and supports the church financially.
 - A track record of working well with others to accomplish organizational goals.
 - Willing to complete the pastoral licensing requirements set forth by Bethany Community Church within six months of start date (if applicable).
 - Baccalaureate degree required; advanced seminary degree preferred

Other Specifications

Work Schedule: Sunday through Thursday, 32/hrs week.

Physical Demands: Must be able to work in an office environment, often at a computer. Must be able to move between buildings. Must be able to lift small boxes and/or equipment up to 25lbs.

Working Conditions: Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule. The office environment is fast-paced and may be considered stressful. Must be able to adapt your approach and priorities in real-time based on shifting demands.

Compensation: Salary dependent on experience.

Benefits: Full medical, dental and vision benefits package, optional cell phone plan, and continuing education reimbursement.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.