

BETHANY COMMUNITY CHURCH
JOB DESCRIPTION

Director of Worship + Formation and Outreach Ministry Associate

- Summary:** The Director of Worship + Formation and Outreach Ministry Associate fulfills a split role position who works alongside the Lead Pastor in crafting and carrying out the vision for worship ministry at Bethany Northeast, in addition to serving the church through leadership in discipleship, formation and outreach. The role includes ownership across all aspects of the Sunday worship service and other ministry-related activities and endeavors.
- Location:** Bethany Northeast
- Reports to:** Lead Pastor, Bethany Northeast
- FLSA Status:** Exempt, Full-time

KEY RESPONSIBILITIES

- Cultivate and lead worship ministry teams and the congregation in participatory worship that empowers Bethany Northeast to embody the fullness of God
- Own and manage the location worship experience in-person and online, aligning with the Lead Pastor's vision and messaging each week.
- Collaborate with the Lead Pastor in expanding Bethany Northeast's engagement of worship from a variety of cultural, and stylistic expressions
- Ensure all worship services are covered with personnel in the areas of worship leaders, musicians, and technical support/production.
- Recruit, train, equip, and shepherd ministry team members to grow their giftings for corporate worship as worship leaders, musicians, and technical support/production.
- Shepherd and guide congregants in discipleship formation via resourcing, organization, prayer, and leadership.
- Develop outreach opportunities that are participatory, local, and contextual for Northeast
- Participate as a member of the Bethany Northeast and Bethany Community Church Staff
- Perform other duties as the situation arises/assigned by their manager

POSITION QUALIFICATIONS

- Demonstrates the virtues and qualities of a devoted follower of Jesus Christ
- A reliable team player who is committed to the mission, values, and vision of Bethany

Northeast

- Dedicated to making a positive contribution to a staff and congregation that aspires to facilitate excellent worship through teamwork, empowerment, collaboration, and the ethics of servant leadership demonstrated by Christ
- Gifted vocalist and instrumentalist, capable of leading worship from guitar or piano
- 5+ years of experience leading worship preferred
- Excellent written and verbal communication skills
- Experience with worship planning tools such as Planning Center Online
- Experience with worship presentation software such as ProPresenter
- Experience with FOH sound and both digital and analog mixers
- Experience and/or willingness to learn digital lighting systems, camera systems, and live stream technology
- Experience in ministry team coordination, development, equipping, and empowerment
- Experience leading discipleship groups and mentoring teams
- Experience participating in and leading localized outreach efforts in church or non-profit environments
- Passion for making Christ more fully known in our congregation, community, and city

OTHER SPECIFICATIONS

Work Schedule: Typical work schedule is Sunday through Thursday, 40+ hours/week.

Physical Demands: Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 25lbs.

Working Conditions: Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedules from time to time to work early or later than regular schedule. Must be able to adapt approach in real time based on shifting priorities.
Non-smoking buildings and environment.

Compensation: Dependent on experience, Range: \$33,922-\$54,600

Benefits: Vacation and Sick Leave per Employee Handbook.

This job description is intended to describe the general nature of this job and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.