

**BETHANY COMMUNITY CHURCH
JOB DESCRIPTION**

Bethany North Worship Director

Summary: The Worship Director will work alongside the Lead Pastor in carrying out the vision for the ministry at Bethany North through leading Sunday worship and other ministry-related activities and endeavors.

Location: Bethany North

Reports to: Bethany North Lead Pastor

FLSA Status: Exempt, Part-time (25 hours/week)

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Designs and executes high-quality, engaging times of worship across all services at the Bethany North location
- Oversees all aspects of worship, prayer, and creative arts at Bethany North including overseeing corresponding volunteer teams
- Recruits, trains, organizes and shepherds teams of volunteer worship leaders (musicians and band leaders)
- Leads volunteers to grow in both musical and spiritual leadership of the congregation in worship
- Drives our efforts toward excellence and quality in worship and provides opportunities for training and feedback
- Coordinates weekly rehearsals and oversees setup/teardown of worship space
- Works with Lead Pastor and key leaders to engage the arts in worship
- Works with all Bethany Worship Directors to ensure continuity across locations where needed and appropriate
- Maintains consistent sources of creative input for the Bethany North experience (songs, media, tradition)
- Oversees complete worship service and Sunday communications to ensure consistent quality and messaging through every interaction with the body within the worship space (song selection, visual arts, readings, announcements, responses)
- Develops leaders in tech - arts - readings/drama - musical worship - prayer and response team
- Participates in regular meetings with leadership team individually and as a group to provide a constant creative arc to the worship experience and personal/professional development of the leaders
- Creates opportunities for each of the teams to grow in community outside of the service
- Recruits and oversees volunteer communications team to complete Bethany North-specific communication needs
- Oversees volunteer and for-hire communications to ensure compliance with Bethany Global branding guides and Bethany North-specific creative needs.
- Maintains regular communication with Teaching Team (Global and North) to align all worship service elements
- Prepares media elements for teacher each week
- Performs other duties as situation requires or as assigned by supervisor

POSITION QUALIFICATIONS

- Matches the biblical qualifications outlined in I Timothy 3:1-7, Titus 1:5-9, and Philippians 2:3-5
- Strong spiritual commitment to Jesus Christ and lives a godly lifestyle
- A loyal team player who is able to submit to church leadership and is committed to the mission, values, and vision of Bethany Community Church
- Makes a positive contribution to a staff culture that increasingly embodies excellence, customer service and the ethics of servant leadership demonstrated by Christ
- Gifted vocalist and instrumentalist, capable of leading worship from guitar or piano
- 5+ years experience leading worship
- Excellent written and verbal communication skills
- Experience with worship planning tools such as Planning Center Online
- Experience with worship presentation software such as ProPresenter
- Experience with FOH sound and both digital and analog mixers
- Experience and/or willingness to learn digital lighting systems, camera systems and live stream technology
- Experience in volunteer coordination, development, and empowerment
- Passion for making Christ more fully known in our community

OTHER SPECIFICATIONS

<i>Work Schedule:</i>	Typical work schedule is Sunday through Thursday, 25 hours/week
<i>Physical Demands:</i>	Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 25lbs.
<i>Working Conditions</i>	Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule. The office environment is fast-paced and may be considered stressful, due to seemingly regular interruptions because of numerous urgent and unexpected requests that requires multi-tasking. Non-smoking building and environment.
<i>Compensation:</i>	Dependent on experience
<i>Benefits:</i>	Full benefits for employees working 21+ hours/week including: medical, dental, and life insurance.

If you are interested in the position, please email both a cover letter and resume to Mary Maulding, marym@churchbcc.org.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.