

**BETHANY COMMUNITY CHURCH
JOB DESCRIPTION**

Pastor/Director of Youth Ministry

- Summary:** The Pastor/Director of Youth Ministry spiritually equips students, grades 6-12, to be whole-hearted and lifelong followers of Christ in a growing intergenerational community by supporting leaders and overseeing the day-to-day operations of the youth ministries.
- Location:** Bethany Green Lake
- Reports to:** Pastor of College & Career
- FLSA Status:** Exempt, Full-time

KEY RESPONSIBILITIES

- Recruit, inspire, train, and encourage Youth Ministry volunteers and staff to plan and provide leadership for all Youth Ministry events, classes, and large and small group gatherings
- Teach and lead Christian formation opportunities and provide resources for students, leaders, and parents that are consistent with Bethany's theology, developmentally appropriate, relevant, and user-friendly
- Collaborate with Children's Ministries and other Green Lake ministries to lead and equip youth, their families, and volunteers to express Christ in their daily lives by being people of hope and investing in their church and community
- Develop caring relationships with students, families, volunteers, and the congregation of Bethany Green Lake
- Perform other duties as a member of the Green Lake and Bethany Community Church Staff, or as the situation arises/assigned by supervisor

POSITION QUALIFICATIONS

- Biblically grounded follower of Jesus
- Lifestyle that reflects devotion to Christ
- Gifted as a leader and teacher of students, ages 11-18
- Dedicated to and capable of equipping others for ministry, including youth leaders and interns
- Conversant in faith and youth development
- Contagious enthusiasm for learning
- Public speaking and written communication skills
- Work experience with students ages 11-18
- Master's degree preferred

- Computer skills in Microsoft Office, including Word, Excel, and PowerPoint
- Ability to manage both people and financial resources, experience preferred

OTHER SPECIFICATIONS

- Work Schedule:* Typical work schedule is Sunday through Thursday, 40+ hours/week
- Physical Demands:* Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 25lbs.
- Working Conditions:* Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule.
The office environment is fast-paced and may be considered stressful, because of numerous urgent and unexpected requests that may require multi-tasking.
Non-smoking building and environment.
- Compensation:* Dependent on experience
- Benefits:* Full benefits for employees working 21+ hours/week including: medical, dental, and life insurance.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.

