

**BETHANY COMMUNITY CHURCH
JOB DESCRIPTION**

Worship Director

Summary: The Worship Director leads the congregation into a Christ-centered Sunday worship experience, serves as the point person for Sunday worship and logistics teams, partners with the Lead Pastor in crafting Sunday services and special worship events, and equips lay leaders to grow in their gifting for worship leadership.

Location: Bethany Eastside

Reports to: Lead Pastor, Bethany Eastside

FLSA Status: Exempt, Part-Time

KEY RESPONSIBILITIES

- **LEADS:** Faithfully presents Christ to the congregation through weekly worship, and invites congregants into a rich and vibrant experience of the Gospel through music, singing, prayer, speaking, and directing.
- **SERVES:** Cares for congregants by supporting volunteer teams, who help create a well-organized, intentional experience of worship on a weekly basis (Worship, Welcome, Audio/Visual, and Set-up and Tear-down Teams).
- **PARTNERS:** Collaborates and co-creates Bethany Eastside's worship experiences with the Lead Pastor and high-level volunteers. Participates in Bethany's Community of Practice with Worship Directors from other Bethany locations.
- **EQUIPS:** Identifies and fosters the development of the spiritual gifts of congregants, including musicianship, worship leadership, and public speaking.
- **INFORMS:** Creatively keeps congregants informed about upcoming church events and opportunities to connect through various social media platforms
- Participates as a member of the Bethany Eastside and Bethany Community Church Staff, and performs other duties as the situation arises/assigned by supervisor

POSITION QUALIFICATIONS

- Demonstrates the virtues and qualities of a devoted follower of Jesus Christ
- Ability to make a positive contribution to a staff culture that aspires to excellence, teamwork, customer service, and the ethics of servant leadership demonstrated by Christ
- A loyal team player who is committed to the mission, values, and vision of Bethany Community Church
- Gifted vocalist and instrumentalist, capable of leading worship from guitar or piano
- 2+ years of experience leading worship
- Excellent written and verbal communication skills
- Experience with worship planning tools such as Planning Center Online and worship presentation software such as ProPresenter
- Experience with productivity software such as Arena (preferred), Google and Microsoft applications
- Experience with social media channels such as Facebook, Twitter, Instagram, and others
- Experience in volunteer coordination, development, and empowerment
- Ability to think strategically and plan work to accomplish short and long term goals
- Commitment to continuing personal and professional development
- Passion for making Christ more fully known in our community

OTHER SPECIFICATIONS

<i>Work Schedule:</i>	Typical work schedule is Sunday through Thursday, 21+ hours per week.
<i>Physical Demands:</i>	Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 50lbs.
<i>Working Conditions</i>	Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule. The office environment is fast-paced and may be considered stressful, due to seemingly regular interruptions because of numerous urgent and unexpected requests that requires multi-tasking. Non-smoking building and environment.
<i>Compensation:</i>	Dependent on experience
<i>Benefits:</i>	Full benefits for employees working 21+ hours/week including: medical, dental, and life insurance.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.